

# WorkEthic<sup>★</sup>

## C E R T I F I C A T E

HONORING HIGH SCHOOL JUNIORS AND SENIORS

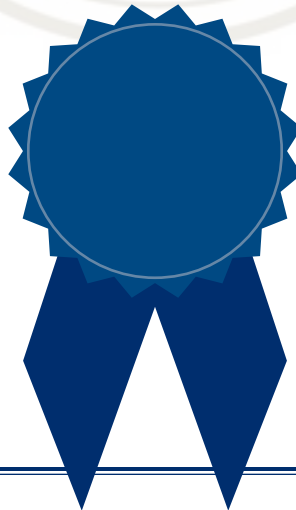
\_\_\_\_\_  
*Recipient*

ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ IN THE YEAR TWO THOUSAND AND FIVE

Whereby you have demonstrated a desire to improve your work readiness and employability skills, we recognize your accomplishments with a WorkEthic Certification. Mastering the work ready traits of punctuality, discipline, respectfulness, teamwork, commitment, organization and showing compassion to your community via participation in service project, earns you the important distinction. Our state is honored to have your skills as a part of the Hoosier workforce.

\_\_\_\_\_  
Mitchell E. Daniels, Jr.  
*Governor of Indiana*

\_\_\_\_\_  
Ronald L. Stiver  
*Commissioner of IDWD*



# WorkEthic

## Completed Criteria



### ★ ATTENDANCE

Student attends school and class on a consistent basis and notifies the school in advance of planned absences

### ★ DISCIPLINE

Student displays self-discipline and self-responsibility

### ★ COMMUNITY SERVICE

Through community service learning, students are able to apply WorkEthic standards demonstrated in academia to the real world

### ★ OVERALL GRADE POINT AVERAGE

### ★ ORGANIZATION

Displays strong personal and time management skills and flexibility skills. Requires signatures from three teachers.

### ★ PUNCTUALITY

Student is punctual in the completion of classroom assignments. Requires signatures from three teachers.

### ★ RESPECTFULNESS

Respects the rights of others and demonstrates it to fellow students, teachers and administrators. Requires signatures from three teachers.

### ★ TEAMWORK

Displays team/group cooperation with fellow students, teachers and administrators. Requires signatures from three teachers.